

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 17th July 2017 at 7.45 pm, in the Cricket Pavilion, Tower Road, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Lynn Woodgate (LW)
Jonathan Herbert (JH) Craig Saunders (CS)
Carol Hallchurch (CH) Mary Pollock (MP)
- CDC Councillor: Julie Burton (JB)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 1

1. **Apologies for Absence :** Cllr. Guy Cornelius, Cllr Tim Butcher (BCC)

2. **Minutes of previous meetings:** It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 19th June 2017 be signed as a true record of the meeting.

3. **Declaration of Interest:** None

4. **Matters Arising:**

i) Crosspath Cottages kerb application- a previously circulated email response from BCC was discussed into an enquiry why a dropped kerb application from the residents had been refused. It was **agreed** that the Clerk should write to the residents giving them the information supplied by BCC so that applications can be resubmitted using the correct process.

Meeting Closed: 7.52 pm

DEMOCRATIC PERIOD-

Meeting re-opened: 7.53 pm

5. **Clerk's Report:**

i) **Hill Meadow residents meeting 9th August:** Details of the arranged meeting were given and who had confirmed attendance so far. Cllr Burton suggested that she contact Paradigm Housing via. Chiltern District Council as it was imperative that someone senior attend as the Housing Manager had confirmed non-attendance. It was **agreed** that TPx should Chair the meeting but that Council were only there to facilitate. A letter will be hand-delivered to all residents of Hill Meadow inviting them to attend.

6. **Report from Planning:**

Planning Applications for consideration:

Ref. No: CH/2017/1191/FA -Two storey side (South-East and North-West) extensions, two storey rear extension Brentford Grange Farm Amersham Road Coleshill HP7 0JU **NO OBJECTION**

Ref. No: CH/2017/1207/FA - Garden store Grove Mill Windmill Hill Coleshill **NO OBJECTION**

7. **Report from Open Spaces:**

i) **Monthly Play inspection return** – The July routine play inspection had been completed with no issues. TPx thanked CH for the hours of hard work she had put in wood treating & painting the equipment. CH also wanted to thank Kim Richardson and Dan from Hill Meadow who came along and assisted.

COLESHILL PARISH COUNCIL

MINUTES

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- ii) **HS2 funding meeting 5.7.17-** TPx gave an overview of the meeting he had attended with the various agencies who facilitate funding for those communities directly impacted by HS2. Council had previously been advised that no applications would be considered until construction had started, this is no longer the case and communities are being encouraged to start the application process now. TPx advised that of the £40m allocated £15m had been set aside for the Bucks section. TPx went on to advise that this was a chance for funding for community projects which could include sports facilities, improving community open spaces and community facilities. Parish Councils fall under a direct funding application and would not need match funding. All Councillors were asked to come up with ideas within 1 week of the meeting for a funding application and send them to TPx. It was suggested that a separate meeting may be required to go into more details regarding costs and ideas. CS advised that Coleshill Cricket Club were also looking to apply for funding to improve their facilities.
- iii) **Hill Meadow parking- bollards quote from LAF-** The quote from LAF was discussed to install bollards at the entrance to Hill Meadow. Due to the high cost submitted by LAF requiring CPC 50% match funding a separate quote had also been received from Amersham Town Council. Due to the costs involved it was **agreed** to defer a decision until after the meeting with Hill Meadow residents on 9th August.
- iv) **LAF Grant application procedure for 2018-19-** It was **confirmed** that an application be submitted for a mirror for Fagnall Lane junction with Hertfordshire Lane be submitted and also **agreed** that a mirror to aid drivers on Tower Road near the entrance to Rosary Cottage be requested.
- v) **Land owned by CPC-land registry requirement-** CS had looked into registering land owned by Council and what documents and fees would need to be submitted. It was **agreed** that copies of deeds for Council owned land would be sent to CS. If nothing was available for Hill Meadow play area then it was suggested that Paradigm Housing be contacted.
- vi) **Xmas lights 5 year check quotes-** CH had asked for advice on what was required to ensure the lights are kept in good safe working order. The advice had been to ensure the power cable supported by the catenary wire was not perished, this had been checked last year. It was **agreed** that TPx and JH would check that the lights were working and how many bulbs required replacing and if necessary decide on which option from the quotes was required, if any. The matter was deferred to the September meeting.
- vii) **Request to use Jack Adams Field for dog training business-** It was agreed unanimously that the request to use the Jack Adams Field by Cleaver Dog training should not be approved as it was felt not an appropriate use for this open space. The Clerk was asked to write to Cleaver Dog training confirming the decision.
- viii) **Affinity Water Barrack Hill meeting update-** TPx gave an overview of the meeting held with Affinity Water and Barrack Hill residents on 4th July. It was agreed that a follow-up meeting be arranged, as requested by Andy Penrose. It was also agreed that a letter of thanks be sent to Andy for the hard work he had put in since that meeting.

8. Finance:

i) **Cashbook, Bank balances and reconciliation as at 30th June 2017** – LJ had circulated this information to Councillors prior to the meeting. There were no questions.

ii) **Ist quarter Budget progress against actual 2017-18** –TPx advised the meeting that the previously circulated document was not showing any large overspends and that the next quarter review, due at the October meeting, would be more appropriate and detailed as it is still early days in this financial year. LJ had received a call from the External Auditors querying the jubilee bench that had been added to the Fixed Asset Register in 2016-17. The Auditors advised they would be returning the Annual Return for an

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MINUTES

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amendment to the column for 2015-16 for the total for the Fixed Assets as the Jubilee bench was in Council's possession at that time.

iii) BALC membership- It was **agreed** that now there had been a change of leadership at BALC it would be appropriate for CPC to re-join from January 2018 to ensure that CPC were kept up to date with changes being applied to Local Government.

9. Items for payment:

The payments CB17-19 through to CB 17-23 totalling £703.48 (Inc. VAT) for July invoices were **approved**.

COLESHILL PARISH COUNCIL					
PAYMENT OF ACCOUNTS FOR JULY 2017					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB17-19	L Jackson	June wages	336.94	0.00	336.94
CB17-20	L Jackson	Parish phone top up & 1&1 monthly fee & postage	24.84	1.40	23.44
CB17-21	R Amarasinghe	June grass-cutting & hedge cut	155.00	0.00	155.00
CB17-22	Amersham Business Services	newsletter	147.70	24.62	123.08
CB17-23	Coleshill Village Hall	Affinity Water & Hill Meadow residents meetings hall fees	39.00	0.00	39.00
	TOTAL		703.48	26.02	677.46

10. Councillors reports for areas of responsibility:

Nothing to report

11. Next Meeting date: Monday 18th September 2017 7.45 pm. at Coleshill Cricket Club pavilion.

- 21:02pm.Meeting Closed.

Signed Date