

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 18th September 2017 at 7.45 pm, in the Cricket Pavilion, Tower Road, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Lynn Woodgate (LW)
Jonathan Herbert (JH)
Guy Cornelius (GC) (left at 7.58)
Carol Hallchurch (CH) Mary Pollock (MP)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 3

1. **Apologies for Absence :** Cllr. Craig Saunders, Cllr Tim Butcher (BCC), Cllr Julie Burton (CDC)
2. **Minutes of previous meetings:** It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 17th July 2017 be signed as a true record of the meeting.
3. **Declaration of Interest:** Cllr Cornelius advised Council that subject to approval he would shortly be taking up the position of Chairman of Coleshill Cricket Club and so he would need to resign as a Councillor with immediate effect. TPx thanked GC for his contribution to Council and wished him well in his new position.

4. **Matters Arising:**

i) HS2 community fund- TPx gave an overview of the work he had started on completing the process for the Councils application for funding for a new Activity Trail and Outdoor Gym equipment for the Jack Adams field. CH had visited the park in Amersham and noticed the Outdoor Gym equipment that had been installed and agreed it was excellent and would be a real asset for residents if something on a smaller scale be installed in Coleshill. TPx suggested that Council be bold in their application and that a figure of just over £11k should be requested as this opportunity would not come up again. Council voted unanimously that the application should go ahead. LW, CH, TPx had been involved in looking at what equipment would be suitable.

Meeting Closed: 7.58 pm

DEMOCRATIC PERIOD-

- Dave McGhee regarding works on Barrack Hill- The new transformer is now in service although the fence around the enclosure has not been finished as yet. A cable was resting on the telecoms cable so the project leader was contacted and the problem rectified. SQS have damaged the roadside verge due to poor working practices Mr McGhee asked that the Council follow up on this with SQS to ensure the damage is put right. Affinity Water believe the leaking water is coming from a damaged pipe that comes out by Amber Cottages. It is next to a recent repair and a road repair from 2 years ago. Terry Reilly has been in touch with OFWAT regarding the poor service from Affinity Water. Mr McGhee asked if Council would get in touch with BCC re. the drains to ensure they are fully aware of the problem.
- Tony Barber regarding the hedge on Tower Road owned by Oak tree Cottage. Mr Barber is concerned about the height and spread of the hedge which is causing visibility problems for road users and pedestrians.

Meeting re-opened: 8.15 pm

5. **Clerk's Report:**

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i) **Crosspath Cottages dropped kerb application:** Since the last meeting the Clerk has been in touch with the owner of No. 2 Crosspath Cottages about their refused application and BCC. BCC advised they are prepared to look favourably if a new application was submitted following the correct process. The owner has been informed and sent the contact details of the section at BCC.

ii) **Item requests for Budget 2018-19-** Councillors were asked to submit their requests for items to be included in next years` budget, including any increases on current spending, within 10 days of the meeting. The first run of the Budget will be presented to Council at the October meeting.

iii) **Phone box removal-** It is expected that the removal of the phone-box will take some time as this is a nationwide project by BT.The Clerk will make a diary note to follow-up with BT in the New Year if the unit has not been removed. MP advised that the phone had been removed.

6. Report from Planning:

Planning Applications for consideration:

i) **Ref. No: CH/2017/1299/FA** Part two storey, part single storey rear extension
1 Amber Cottages Barrack Hill Colehill – **NO OBJECTION**

Ref. No: CH/2017/1323/DE Application for reserved matters following outline planning permission CH/2017/0248/OA for the subdivision of plot, demolition of ancillary outbuildings and erection of additional detached dwelling Ongar Hill Cottage Magpie Lane Colehill - **OBJECTION** for the following reason:

The Parish Council object to this planning application on the grounds that it is against the policies of development in green belt and AONB and that as it does not come under GB4 , in a row of dwellings in the GB as development further up Magpie Lane does i.e. Bowers Croft, it should not be considered for approval. The previous application CH/2016/0320/OA was unsuccessful and the appeal, APP/X0415/W/16/3151947, was dismissed on one of the grounds of that the development would have a detrimental effect on the openness of the GB.

Ref. No: CH/2017/1380/FA Rear single-storey and first floor side extensions, alterations to entrance porch roof.Westrip Barrack Hill Colehill – **NO OBJECTION**

Ref. No: CH/2017/1446/FA | Demolition and relocation of existing garage Ongar Hill Cottage Magpie Lane Colehill - **NO OBJECTION** but please note the following:

however Colehill PC would like to request that a condition be imposed, should CDC approve of the outstanding application CH/2017/1323, that further applications on this site for road access or a garage facility should NOT be allowed for the same reasons in our objection to CH/2017/0428.

Indeed the same comments were given in CDC`s report for planning application CH/2017/0428, quote: "–The Council would NOT like to see a new access onto the site because of the concerns raised by the Inspector in terms of it puncturing the landscape and harming the character of the area and AONB". "We note that further tree inspection has been investigated but CPC are against any further development along this part of Magpie lane.

Ref. No: CH/2017/1521/FA Single storey outbuilding and single storey part submerged pool house Finlay Lodge Village Road Colehill – **NO OBJECTION**

ii) **Chiltern Community & Wellbeing Plan 2017-2020-** Noted

iii) **Buckinghamshire Minerals & Waste Local Plan: Draft for Consultation-** Noted

iv) **Gypsy & Traveller information-** Noted. CH advised Council that a decision had yet to be made on the site at the bottom of New Road which has an outstanding application.

v) **Consultation on draft Development Management Policy-** Noted

7. Report from Open Spaces:

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- i) **Monthly Play inspection return** – The August & September routine play inspections had been completed with no major issues.
- ii) **Annual Play Inspection-** LW updated Council on the previously circulated Inspection report and what works had been highlighted. It was **agreed** that LW would provide a schedule of works with costings for the September meeting for consideration. Tony Barber had offered to contact Jack Haubner to ask if he would volunteer to look at some of the repairs to keep down costs it was **agreed** that this would be a good start and that if the opportunity arose then TPx would also speak to Mr Haubner.
- iii) **Hill Meadow resident's meeting-** TPx advised that the meeting had been well attended although Paradigm Housing had declined to attend at the last minute which caused frustration to residents. Cllr. Burton has contacted Paradigm to ask for a site meeting. This is expected to take place on 28th September, on site, all Councillors are welcome to attend. TPx suggested that Paradigm do have funds to find a solution. Similar works required had been completed at Pond Close, Winchmore Hill where bollards, yellow lines and grass-creting has been installed.
- iv) **Hill Meadow parking- bollards Decision-** TPx advised that he is attending a LAF meeting shortly and so will try and get the funding rolled over. JH suggested that Paradigm be approached to match fund the cost of the bollards. TPx **agreed** to mention this to Paradigm at the site meeting.
- v) **Letter to Blaiser Mills regarding releasing documents–** It was **agreed** that a letter signed by the Clerk should be presented by TPx to Blaiser Mills so that documents held can be used to register the 2 outstanding pieces of land with the Land Registry. TPx will have the documents scanned and stored in the Cloud and a copy sent to all Councillors, the Clerk and one copy to be kept in the filing cabinet in the Village Hall. Once the Land Registry applications are complete the original documents will be held by the Clerk.
- vi) **Xmas lights-** TPx and JH had checked that the lights were working. It was noticed that there were a number of bulbs that required replacement. It was **agreed** that due to the high cost of replacing bulbs no action would be taken this year and that the matter would be deferred until next year when a full replacement should be considered.
- vii) **School Head Teacher retirement-** It was **agreed** that a card be sent thanking the Head for her years of dedicated service to the Village School.
- viii) **Affinity Water Barrack Hill meeting update-** The update had previously been given by Dave McGhee during Democratic Period.
- ix) **Activity Trail project- Tesco Bags of Scheme update-** TPx advised that voting was now in place and encouraged all Councillors to spread the word. An email had been received from a resident advising Council they were opposed to any Trail on the Jack Adams Field. TPx had replied to the resident explaining why the project had been considered.
- x) **Village Mailing List-** TPx had been told by some recipients that they did not read the emails as they were not appropriate. After clarification from the Clerk on what items do get forwarded it was **agreed** no change was required to the current process.
- xi) **WW1 Battlefield Cross project-** It was **agreed** that the email should be forwarded to Chris Wege for input from the Village History Group.
- xii) **CCB- Notice of Buckinghamshire Parish Councils Casual Vacancies- Noted.** There were no volunteers for nomination.

8. Finance:

- i) **Cashbook, Bank balances and reconciliation as at 31st July & 31st August 2017** – LJ had circulated this information to Councillors prior to the meeting. There were no questions.

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ii) **External Audit** – The Annual Return had been certified by Mazars. The report states” On the basis of our review of the Annual Return, in our opinion the information in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.” As per Mazars instructions the Clerk will post the Notice of the Return on the Noticeboard and website. It was **agreed** that a charge of £2 should be made for any requested copies to cover admin costs.

iii) Quote for Fire-safe- It was **agreed** that a Fire Safe was not required at this time.

9. Items for payment:

The payments CB17-24, CB17-26 through to CB 17-34 totalling £1593.67 (Inc. VAT) for September invoices were **approved**.

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| COLESHILL PARISH COUNCIL | | | | | |
| PAYMENT OF ACCOUNTS FOR SEPTEMBER 2017 | | | | | |

| CB No. | NAME | ITEM | TOTAL | VAT | NET |
|---------|-------------------------------|--|----------------|--------------|----------------|
| CB17-24 | L Jackson | July wages | 334.31 | 0.00 | 334.31 |
| CB17-26 | L Jackson | August wages | 292.40 | 0.00 | 292.40 |
| CB17-27 | HMRC | Quarterly tax & nat.ins | 221.40 | 0.00 | 221.40 |
| CB17-28 | Ladywell Accountancy Services | Annual Payroll services | 72.00 | 0.00 | 72.00 |
| CB17-29 | The Play Inspection Company | Annual Play area inspection | 78.00 | 13.00 | 65.00 |
| CB17-30 | RNC Garden Services | July & August grass cutting | 200.00 | 0.00 | 200.00 |
| CB17-31 | Mazars LLP | Annual External Audit | 150.00 | 25.00 | 125.00 |
| CB17-32 | L Jackson | Parish phone top up(Jly & Aug) & 1&1 monthly fee(Aug & Sep) & postage | 43.23 | 2.80 | 40.43 |
| CB17-33 | C Hallchurch | Play area maintenance products | 139.97 | 4.67 | 135.30 |
| CB17-34 | Amersham Business Services | Printer cartridges | 62.36 | 10.39 | 51.97 |
| | TOTAL | | 1593.67 | 55.86 | 1537.81 |

10. Councillors reports for areas of responsibility:

i) TFB Conference 12.9.17- TPx had attended the morning session and gave an update.

ii) LAF Meeting 26.7.17- TPx had attended this meeting and had secured the bollard funding if required.

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iii) Tennis Club pantomime- Aladdin will be the production for this year on 24.11.17.

iv) Harvest Supper- TPx asked for support for selling tickets for this year's event on 6.10.17.

11. Next Meeting date: Monday 16th October 2017 7.45 pm. at Coleshill Village Hall.

- 21:02pm.Meeting Closed.



Signed Date