

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 21st October 2019 at 7.45 pm, in the Village Hall, Barrack Hill, Colehill

1. **i) PL/19/3445/UA-** OS Field 7437 North Of Wallers Oak Village Road, Barrack Hill and Colehill Common- alteration of route of existing power lines **NO OBJECTION**
Ref. No: PL/19/3521/KA Tree no.1 - Yew, remove snow damaged boughs. Tree no.2 - Yew, raise crown. 2 x Oak trees - Remove epicormic growths. (CDC Colehill Village Conservation Area) All Saints Church Village Road Colehill **NO OBJECTION**
- ii)** Suitable land for affordable housing Council approach- JH advised that currently there is no sites in Colehill that could support or be considered for social or affordable housing as there is no infrastructure in place to support any applications. There is no reliable bus service and no shop.
- iii)** 2020-25 Public safety plan consultation- the previously circulated document was **noted**.
- iv)** Heathrow Expansion Consultation response- the previously circulated document was **noted**.
- v)** Policy Briefing PC11-19- NAO Audit code of practice part 2- the previously circulated document was **noted**.
- vi)** Report from CDC & BCC- Although Cllr Butcher could not attend the meeting he had sent information that he has up to £500 in his community fund that CPC could apply for if they have any projects suitable. It was agreed that all Councillors would consider what they felt would benefit the Community e.g. contribution to Hill Meadow refurbishment if Large Project grant successful. All suggestions for consideration to be sent to TPx by Friday of this week.

8. Report from Open Spaces:

- i) Monthly Play inspection return** – The October routine play inspections had been completed. LW reported that Hill Meadow was still closed pending a decision on the multi-play problems raised. LW also asked the Clerk to contact CDC again as the bin at the Activity Trail had still not been emptied.
- ii) Hill Meadow play area inspection report & actions-** LW had prior to the meeting circulated a list of works, other than the multi-play, that would need to be completed in the spring. It was agreed that the Clerk should get quotes for these works.
- iii) Jack Adams Field grass-cutting quote for 2020-** Council approved unanimously the quote submitted by David Hall to cut the field 3, or 4 if needed, times in 2020.
- iv) Christmas lights update & quote for Cherry picker-** JH informed the meeting that together with NC they had tried to get close to the tree using a telehandler but they could not get close or high enough. JH felt that the quote submitted could be reduced by only having a cherry-picker for a day at a cost of £225 + £40 collect and return. Council approved this cost. Once the problem with the lights has been identified then either bulbs, already purchased, will be replaced and if this is not the problem then new strings of lights will be purchased. JH thought the cost of new strings of lights for the whole tree should cost no more than £500 which would be much less expensive than the quote submitted by Lamps & Tubes. It was agreed that JH should go ahead but keep Council updated on progress.
- v) Red Lion dog update** - TPx updated Council on the recent incident where the dogs from the Red Lion had chased a young deer onto land belonging to the owners of Findlay Lodge and killed it. Ian Snudden, Principal Officer for Environment at CDC had previous to this incident issued a Community Protection Notice warning letter to the owner of the dogs stating that if there was any breach of the conditions of the letter then a Community Protection Notice would be issued. Mr Snudden has been informed of this new incident as have Thames Valley police which class the matter as a rural crime.
- vi) 2020 grass-cutting quote** - Council approved the email sent by RNC Garden Services for grass-cutting services for 2020 with no increase on current prices.
- vii) Paradigm Housing response to Hill Meadow Play area letter-** It was **agreed** that advice should be sought from the legal team at Chiltern DC regarding the email received from Paradigm Housing.

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viii) **Common Budget 2020-21** – Chris Wege was asked to advise Council how this years` expenditure was matching up to the Budget total sent to CDC. It was **agreed** that the Management Committee should be asked to use a contractor next year to cut the verge around the Common and within the central area of the Common which would bring benefits to the appearance of the Common and to include the cost in their budget submission to CDC. It was suggested that as budget submissions will in future be submitted to Bucks Unitary it would be politic to be seen to have spent all the current budget amount.

ix) **Common Management Plan**- Graham Thorne & Chris Wege had circulated to the Council their plan for the future of the Common. TPx thanked the committee for the work they had put into it. JH suggested that 3 or 4 people work with Graham & Chris to get work projects off the ground and get more residents involved on the Common. The works programme could then feed into the budget request for the next financial year.

x) **Annual Tree inspection**- The Councils calendar of events state that now is the time to complete the annual tree inspection on Council owned land. TPx advised that clearance work was required for fallen branches along Tower Road. It was **agreed** that a working party be arranged. ¹

9. Finance:

i) **Cashbook, Bank balances and reconciliation as at 28.09.19**– the previously circulated documents were **approved**. This month`s reconciliation was signed by NS.

ii) **2020 Meeting dates**– The previously circulated document was **approved** unanimously.

iii) **2020-21 final Budget** - The previously circulated document was discussed in detail and one amendment made. Councillors **approved** unanimously the final budget of £14425.

iv) **2020-21 Precept request** TPx advised the meeting that previous years has not only seen an increase in Council spending and responsibilities but also the precepts had a modest increase. The consensus was that as spending increases then modest increases should continue to be made to the annual precept request. The suggestion was that a £500 increase would not cover the increase in costs but would be acceptable to the electorate. A final decision would be made at the December meeting.

v) **2019-20 2nd quarter Actual vs. Budget expenditure**- the previously circulated document was reviewed and discussed.

10. Items for payment:

The payments CB19-53 through to CB19-58 for October totalling £790.37 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR OCTOBER 2019					

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB19-53	L Jackson	September wages	346.38	0.00	346.38
CB19-54	L Jackson	Phone top up & 1&1 fee	21.99	2.00	19.99
CB19-55	J Herbert	bulbs for Xmas lights, mirror for Tower Rd	80.59	13.10	67.49

¹ JH and TPx cleared Tower Road of loose wood on October 23rd

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CB19-56	Play Inspection Co Ltd	Hill Meadow play area inspection	78.00	13.00	65.00
CB19-57	Amersham Business Services	stationery,laminates,postage	23.41	2.50	20.91
CB19-58	D J Hall	JAF grass-cutting	240.00	40.00	200.00
TOTAL			790.37	70.60	719.77

11. Councillors reports for areas of responsibility:

i) **LAF meeting 10.10.19- TPx** advised the meeting that at the last minute he was unable to attend this meeting.

Meeting with planning policy 8.10.19- TPx updated the meeting with his visit to CDC Planning. He advised that the Local Plan had been sent to the inspectorate and that there were changes included on the map of `protected places` that could impact Coleshill parish. It was mentioned at the meeting that Coleshill PC had not commented on the Local Plan through the consultation process. It was agreed that Councillors should make themselves available to attend planning courses to have a clearer understanding on the process.

12. Next Meeting date: Monday 16th December 2019 7.45 pm. at Coleshill Village Hall.

21:26pm.Meeting Closed.

Signed Date