

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 21st September 2020 at 7.30 pm, via Video due to Coronavirus outbreak

Parish Councillors: Tony Treacy (AT) Chairman
Nigel Suttie (NS)
Andrew Davis (AD)
Jonathan Herbert (JH)
Neil Cadman (NC)

Parish Clerk: Lynda Jackson (LJ)

County Councillors: Cllr. Julia Burton (JB)

Members of Public: 5

1. **Apologies for Absence:** Cllrs. Butcher & Waters
2. **Minutes of previous meetings:** It was moved by AT and **resolved** that the minutes of the Parish Council meeting held on Monday 20th July 2020 be signed as a true record of the meeting. This will be done by the Clerk sending hard copies to the Chairman by post for return.
3. **Councillor vacancies** – 2. The meeting discussed how the vacancies could be filled. Ideally it would be beneficial to have some female Councillors to strike a good balance. Councillors **agreed** to put together a narrative to send out through `NextdoorColeshill` to encourage applicants to come forward.
4. **Declaration of Interest:** Cllr. Cadman item 7iv)
5. **Matters arising: i)** Request for a bin at the entrance to the Jack Adams Field – It was **agreed** the Clerk should obtain a quote for a litter bin and fees for emptying.

ii) Impact on water levels at Coleshill Pond – at the Common Committee AGM a suggestion was made that help should be obtained on why the pond was losing water. JH went through the information he had found out. JB advised the pond drying in warm weather was down to nature and should be left. AD advised the meeting he will have a report on Pond Management ready for the next meeting once the webinars are released. NC advised he knew a geologist who lived locally who could speak to the CMC. JH reminded the meeting that the Pond is an amenity for the whole of the village and that young families liked to feed the ducks.

iii) Roles & Responsibilities of Councillors – the previously circulated document was agreed and adopted. The Clerk was asked to publish the responsibilities on the village website.

iv) Thank you gifts for Terence Prideaux & Lynn Woodgate – It was agreed that JH should order, when available, a rose plant each for the 2 ex. Councillors as a thank you for their years of service.

Meeting Closed: 19:55

DEMOCRATIC PERIOD-

- Penny Ware regarding the ducks on the Pond. Penny advised with up to 50 ducks on the pond they were contributing to the mud and smell at the Pond when the water dries up. Penny suggested the school should be contacted about what to feed ducks.
- Penny Ware regarding Councillor Vacancies – Penny felt that it was important that women are encouraged to fill the Councillor vacancies.

Meeting re-opened: 20:01

6. **Clerk's Report: i) Clerks Forum 21.9.20-** LJ gave an overview of the meeting she had attended earlier in the day. AT asked for a summary to be sent to Councillors.

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7. Report from Planning, BC updates:

i) **PL/20/1303/SA Cherry Tree Farm, New Road, Coleshill- Noted**

PL/20/1304/SA Cherry Tree Farm, New Road, Coleshill- Noted

PL/20/2185/CONDA Oak Tree Cottage, Tower Road, Coleshill – NOTED

PL/20/2509/KA 1 Church Cottages, Barracks Hill, Coleshill – NO OBJECTION

ii) **BC updates-** JB informed the meeting that Bucks were waiting to read the comments from Town & Parishes before commenting on the new White Paper on planning. Bucks will circulate their draft response when it is ready. JB had asked that the item go onto the agenda of the next Community Board meeting.

Buckinghamshire Council NO PO NO PAY policy- The previously circulated email was noted. AT informed the meeting that the Common Management Committee budget and expenditure would be impacted by this policy. AT had spoken to David Stowe about the changes and how they could be managed as it was not clear at present. The Committee will need to set a clear budget for the remaining part of this financial year and obtain quotes for costs that can be submitted so that Purchase orders can be agreed and set up. The type of purchase order required is still to be decided.

Increased Neighbourhood Plan grants- Noted. JB was asked for her thoughts on Neighbourhood plans. JB explained they are very expensive to set up and very time consuming. Once accepted they have to be kept up to date. Most neighbourhood plans are there to protect sites. It is something to think about but a big undertaking.

New legislation on Permitted Development and change of use – Noted

iii) **APP/X0415/W/20/3252681 O/S Field 7437 North of Wallers Oak, Village Rd Notice of Appeal – Noted.** The Council had sent a further statement to the Inspectorate in support of Chiltern DC refusing the application.

iv) **APP/X4015/W/20/3251079 – Hertfordshire Lodge, Coleshill Lane Notice of Appeal - Noted**

v) **Hill House, Windmill Hill – TPO request email –** JB advised the meeting that any requests must be for trees that can be seen from the street. Councils can't just issue TPO's without good reason. JH felt that it was important to respect residents and their land and property.

vi) **New offering for Parish Councils to support Parish & Neighbourhood Plans – Noted**

vii) **Impact of Covid-19 on Pubs in Coleshill-** the Council had received an email from the Chiltern Society suggesting that listing the 2 pubs as `Assets of Community Value` should be considered in case the businesses do not survive the pandemic. It was **agreed** that the Council should keep the 2 premises `on the radar` in case they become under threat of closure.

8. Report from Open Spaces:

i) **Monthly Play inspection return –** AD advised the meeting the inspections had been completed in August with nothing to report.

ii) **Results of Broadband survey –** JH advised the meeting that CPC should take the problem up with Openreach as more capacity was needed in the village more than ever now. JB **agreed** to find out what Bucks are doing for rural areas. LJ was asked to contact Penn parish to enquire whether they were running any projects or initiatives.

iii) **Meetings with Common Management Committee –** NS gave an overview of the meeting he had with CMC regarding AD & himself joining the Committee as Council representatives for help & support. NS informed the meeting that it was important to quickly identify projects that can be costed to look for funding. The Paths condition would be a major project and it was suggested that woodchip could be used to give better access for residents especially in the winter months. The condition of the bridges were also discussed and again costs would be involved to repair. It was

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important now to get moving on getting quotes so that a budget can be agreed by Bucks and work can then start.

iv) Common Management Committee policy documents – The previously circulated policy document on Dealing with Community groups was **agreed** after a short amendment and **adopted**. The risk assessment submitted by the Management Committee was also **accepted**.

v) Pop up bistro request – It was **agreed** that now was not such a time for agreeing to the request but would bear in mind for the future.

vi) Coleshill Cricket Club refurbishment & HS2 application request – AT advised that the refurbishment of the Clubhouse was underway and that the Club had been successful in obtaining a grant for new nets from HS2 CEF. The Council are yet to receive drawings of where the nets were planned to be located and also details of what would happen to the land where the old nets are once they are removed.

vii) Christmas lights test – JH **agreed** to test the lights ready for the Christmas period.

9. Finance:

i) Cashbook, Bank balances and reconciliation as at 31.08.20– the previously circulated documents were **approved**. It was **agreed** that NC would become a signatory once confirmation had been received that AT had been added. Again 2 direct debits for British Gas had been taken out of the account without authorisation, although now refunded it was suggested the bank should be approached to change the account number.

ii) Draft Budget 2021-22 – the previously circulated document was discussed and in light of the closer working with CMC it was **agreed** that AT & LJ should meet to go through the budget line by line ready for the next meeting.

iii) Clerks salary award 2020-21 – The award was **adopted** unanimously and would be backdated to the 1st April.

iv) LTN 79 – staff pensions - Noted

10. Items for payment:

The payments CB20-31 through to CB20-41 for September totalling £1753.15 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR SEPTEMBER 2020					

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB20-31	L Jackson	July wages	523.86	0.00	523.86
CB20-32	L Jackson	phone top up, 1&1 fee	21.99	2.00	19.99
CB20-33	Amersham Business Services	newsletter, stamps, laminate s, envelopes	324.78	49.57	275.21
CB20-34	J Herbert	Play bark for Hill Meadow	80.00	13.33	66.67
CB20-36	L Jackson	August wages	360.99	0.00	360.99

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CB20-37	HMRC	2nd qtr. tax	288.60	0.00	288.60
CB20-38	L Jackson	phone top up, 1&1 fee	21.99	2.00	19.99
CB20-39	Ladywell Accountancy Svces	payroll fee	75.00	0.00	75.00
CB20-40	BALC	course A Davis	41.55	0.00	41.55
CB20-41	A Treacy	Zoom monthly meeting cost	14.39	2.40	11.99
	TOTAL		1753.15	69.30	1683.85

11. Councillors reports for areas of responsibility:

Newsletter under new editor – plans for future – AD the aim was to get more villagers involved in the newsletter. Taking paid adverts & colour printing should be considered. It was hoped there would be more features. An article would be put into the Winter newsletter regarding the plans. It was hoped that next year a PDF version could be completed so that it could go onto the village website.

Teams meeting with Fusion re. Gore Hill roundabout works - JH gave an overview of the meeting. It was felt that HS2 were not fulfilling their promises to CPC that the village would not be impacted by traffic using it as a quick diversion. It was agreed that Bucks should be contacted to highlight the problem.

Meeting with members of Amersham Community hub 30.7.20 – AT gave an overview of the meeting and informed Councillors that the Hub were keen to use the newsletter to promote its activities.

Zoom meeting with David Stowe re. Common 18.7.20 – this meeting was partly covered in item 7ii). David Stowe is expected to attend another meeting with guidance on how the funding side of the CMC should operate before the next PC meeting.

11. Next Meeting date: Monday 19th October 2020 7.30 pm.

21:19pm.Meeting Closed.

Signed Date