

(NAME): COLESHILL PARISH COUNCIL.

Notice of conclusion of the audit and right to inspect the Annual Return

Annual Return for the year ended 31st March 2016

Section 25 of the Local Audit and Accountability Act 2014

Accounts and Audit (England) Regulations 2015

	Notes
1. The audit of accounts for the Council/Meeting (a) for the year ended 31 March 2016 has been concluded.	(a) Delete as appropriate
2. The Annual Return is available for inspection by any local government elector of the area of the Council /Meeting (a) on application to:	
(b) <u>LYNDA JACKSON - CLERK TO COLESHILL</u> <u>PARISH COUNCIL.</u>	(b) Insert name, position and address of the person to whom local government electors should apply to inspect the Annual Return
<u>TEL NO: 07517 794647</u>	
<u>EMAIL: clerk@coleshill.org</u>	
2. Copies will be provided to any local government elector on payment of £ <u>2</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>LYNDA JACKSON</u> <u>CLERK TO COLESHILL PARISH COUNCIL</u>	(d) Insert name and position of person placing the notice
Date of announcement: (e) <u>4TH OCTOBER 2016</u>	(e) Insert date of placing of the notice

Section 3 – External auditor certificate and report

2015/16 Certificate

We certify that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2016 in respect of:

Enter name of
smaller authority here:

COLESHILL PARISH COUNCIL

Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2016; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

External auditor's report

On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. *(delete as appropriate)*

Other matters not affecting our opinion which we draw to the attention of the council:

A. We were required to return the Annual Return for amendment because of an error in Section 2. Total Fixed Assets had not been updated for the replacement of a gate during the year ending March 2016. The Council should ensure that in future the annual return reflects all its assets.

B. The Council considered the 2015/16 budget and set the precept by 31 March 2015 but the minutes did not explicitly state that the budget had been approved. In future, the Council should ensure that minutes clearly note that the budget setting report has been approved.

External auditor's signature:

Mazars LLP

External auditor's name:

Mazars LLP, Durham, DH1 5TS

Date:

2 September 2016

Note: The NAO issued guidance applicable to external auditors' work on 2015/16 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)